

Child Safeguarding Risk Assessment

Gusserane National School

New Ross, Co. Wexford

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Written Assessment of Risk of Gusserane NS, Gusserane.

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Gusserane NS following its review by the Board of Management in March 2019.

1. List of school activities

- Daily arrival and dismissal of pupils (M) 9.20am to 9.30am, 2pm and 3pm
- Recreation breaks for pupils (M) 11.00am to 11.10am sos beag 12.30pm to 1pm An Lóin
- Classroom teaching (M)
- One-to-one teaching (M)
- One-to-one counselling (M)
- Outdoor teaching activities e.g Polly Tunnell, PE etc (M)
- Sporting Activities e.g Rackard League, Mini Sevens, FAI Soccer Blitz, Rounders (H)
- School outings – School Tours, Field Trips (H)
- School trips involving overnight stay (L)
- Use of toilet/changing areas in schools (H)
- Annual Sports Day (H)
- Fundraising events involving pupils (M)
- Use of off-site facilities for school activities e.g Gusserane Community Hall, Handball Alley (H)
- School transport arrangements including the use of bus escorts (L)
- Care of children with special educational needs, including intimate care where needed (H)
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required (H)
- Administration of Medicine (H)
- Administration of First Aid (M)

- A curricular provision in respect of SPHE, RSE, Stay Safe (M)
- Prevention and dealing with bullying amongst pupils (H)
- Training of school personnel in child protection matters(H)
- Use of external personnel to supplement curriculum e.g Heritage in Schools Expert (H)
- Use of external personnel to support sports and other extra-curricular activities (H)
- Parish Activities involving school e.g Do this in memory, First Confession (M)
- Care of pupils with specific vulnerabilities/ needs such as
- Pupils from ethnic minorities/migrants (L)
- Members of the Traveller community (L)
- Pupils of minority religious faiths (L)
- Children in care (H)
- Lesbian, gay, bisexual or transgender (LGBT) children/pupils perceived to be LGBT (L)
- Recruitment of school personnel including -
- Teachers/SNA's (L)
- Caretaker/Secretary/Cleaners (H)
- Sports coaches (M)
- External Tutors/Guest Speakers/NEPS Psychologist (M)
- Volunteers/Parents in school activities (H)
- Visitors/contractors present in school during school hours (H)
- Visitors/contractors present during after school activities (M)
- Participation by pupils in religious ceremonies/instruction external to the school (H)
- Use of Information and Communication Technology by pupils in school (M)
- Application of sanctions under the school's Code of Behaviour including the detention of pupils, confiscation of phones, etc. (L)
- Students participating in work experience in the school (H)
- Student teachers undertaking training placement in school (H)
- Use of video/photography/other media to record school events (H)
- After school use of school premises by other organisations (H)
- Use of school premises by other organisation during the school day (H)

2. The school has identified the following risk of harm in respect of its activities -

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of a child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending extra-curricular activities organised by the school
- Risk of harm due to inappropriate relationship/communications between a child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones, and other devices while at school
- Risk of harm to children with SEN who have vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by a member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device, or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device, or other manner
- Risk of child being harmed by another child with SEN e.g EBD/ADHA/Downes Syndrome etc
- Risk of harm to a child at non-school organised activities ie. Parish Activities.

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel

- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- The school implements in full the Stay Safe Programme and RSE Programme.
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools
- The school has a Code of Behaviour in line with Child Protection guidelines.
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has a code of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages board of management members to avail of relevant training
 - Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school has in place an ICT policy in respect of usage of ICT by pupils
- The school has in place a mobile phone policy in respect of usage of mobile phones by pupils

- The school has in place a Critical Incident Management Plan
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations.
- The Board of Management has their insurance and signed agreements/contracts in place
- If a staff member is attending a function/occasion organised by the Parish no responsibility is on said staff member.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The Definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on March 8th, 2018. It was reviewed as part of the school’s annual review of its Child Safeguarding Statement at a meeting on March 5th, 2019 and re-ratified. It will be reviewed at this time on an annual basis or if the need arises.

Signed: _____

Martin Murphy

Chairperson of Board of Management

Date: _____

Signed: _____

Tony Heuston

Principal/Secretary to the Board of Management